keycafe

# How to drop off a key

## Using a badge

1. Tap the SmartBox screen.
2. Tap **Key Drop Off.**
3. Scan your user badge.
4. Scan the Keycafe fob attached to the key.
5. Place the key in the bin and **immediately close the bin door.**

keycafe.com/ml/drop-off-badge

SCAN TO WATCH DEMO VIDEO




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